

## Facilities Use Guideline

### School Activity

- .Definition -An activity that is sponsored and supervised by the school or school District
- .Examples
  - \_ Athletic events, plays, clubs , concerts
  
- . Groups responsible to - Building principal
- . Special rules - A responsible adult supervisor in attendance at all times
  
- .Cost -None

### School Related Organization

- .Definition - A group whose basic function is to support a school activity , School employees or students of St. Joseph.
- .Examples - Boosters , PTO, MEA, Scouts
  
- . Groups responsible to - Building principal
- . Special rules - One person must be designated as being responsible For all activities of the group
  
- .Cost -All extra charges incurred by the schools due to this activity will be charged to the organization as stated in the rate schedule.

### Local Government Group

- .Definition - A local unit of government located in part within the St. Joseph Public School District
- .Examples - City Commission, Zoning Board, Police ,
- .Groups responsible to - Building principal
- Special rules - One person must be designated as being responsible For all activities of the group
  
- .Cost -All extra charges incurred by the schools due to this activity will be charged to the organization as stated in the rate schedule.

### **Community Adult Activity**

- . Definition -An activity involving adults that is not school related.
- . Examples -YMCA , Young life, Recreational groups, United Way.
- Groups responsible to - Building principal
- . Special rules - One person must be designated as being responsible  
For all activities of the group
- .Cost -Cost for facilities and personnel will be determined by  
consulting the rate chart.

### **Churches**

- .Definition -A group which conducts an actual religious service.
- .Examples - Self Explanatory
- .Groups responsible to - Building principal
- Special rules - One person must be designated as being responsible  
For all activities of the group
- .Cost -Cost for facilities and personnel will be determined by  
consulting the rate chart.

### **Commercial**

- .Definition - Individuals, organizations, businesses that will use the  
facility for a profit making purpose.
- .Examples - Business sales promotion or employee training.
- Special rules - One person must be designated as being responsible  
For all activities of the group
- .Cost -Cost for facilities and personnel will be determined by  
consulting the rate chart.